

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



**BOARD OF TRUSTEES
WORK SESSION
6:00 PM, NOVEMBER 8, 2018
BOARD ROOM
GORDON M. ANDERSON LEADERSHIP CENTER
16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090**

MINUTES

I. Call to Order

President Rhonda Newhouse called the Work Session of the Spring Independent School District Board of Trustees to order at 6:10 PM on November 8, 2018, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Rhonda Newhouse, President
Donald Davis, Secretary
Justine Durant, Assistant Secretary
Dr. Deborah Jensen
Chris Bell
Winford Adams, Jr.

Members Absent:

Jana Gonzales, Vice President

Others Present:

Rodney Watson, Superintendent of Schools
Victor Mitchell, Chief of Police
Julie Hill, Chief of Staff
Lupita Hinojosa, Chief of School Leadership and Student Support Services
Khechara Bradford, Assistant Superintendent of Curriculum and Instruction
Mark Miranda, Chief Operations Officer
Deeone McKeithan, Chief Human Resources Officer
Ann Westbrook, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief Communications Officer
Jeremy Binkley, General Counsel
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings

The Board reviewed the minutes from the following meetings.

- A. October 4, 2018 Board Work Session
- B. October 9, 2018 Regular Meeting

III. Opening Remarks

A. Superintendent of Schools

Superintendent Dr. Rodney Watson began his remarks by welcoming back Khechara Bradford who is rejoining the District. Ms. Bradford was previously the Assistant Superintendent of Curriculum and Instruction at Fort Worth ISD and will hold the same position at Spring ISD. Dr. Watson then announced an expanded partnership with Lone Star College-North Harris. The partnership will relocate Spring Early College Academy students onto the community college campus at W.W. Thorne Drive. The District already had a partnership that allowed students to take classes on the campus during their junior and senior years. Now, by moving our school onto the North Harris campus, students will be able to benefit from this college experience from the start. In closing Dr. Watson announced that that Item VIII. B., Collaboration Agreement Between the University of Texas (UT) Health Science Center at Houston and Spring Independent School District, would be pulled from the meeting agenda and brought back to the Board at a later date.

B. Strategic Priority Updates

The Board received updates on its strategic priorities for the 2018-2019 academic year.

1. Performing and Visual Arts
2. Gifted and Talented
3. Workforce Development
4. Special Education

IV. Presentations

A. Presentation of the Design Development Documents for the Westfield High School Ninth Grade Center

Michelle Dudley, Partner at Pfluger Architects and Jason Drews, Project Architect, presented the Board with design development documents for the Westfield High School Ninth Grade Center.

B. Presentation of the Design Development Documents for the Dekaney High School Ninth Grade Center

Jeremy Caballero, Project Coordinator, Chris Laack, Principal, and Ashad Satchu, Senior Project Engineer at VLK Architects, presented the Board with design development documents for the Dekaney High School Ninth Grade Center.

C. Presentation of the Design Development Documents for the Spring High School Ninth Grade Center

Ron Bailey, Partner and Jennifer Quigley, Principal at PBK Architects, presented the Board with design development documents for the Spring High School Ninth Grade Center.

President Newhouse recessed the meeting for a short break at 7:57 PM.

President Newhouse reconvened the meeting at 8:18 PM.

D. Update on the Use of Lead4Ward in the High Schools

Dr. Efrain Olivo, Assistant Superintendent of Administration for High Schools, presented the Board with an overview of how the high schools are utilizing the Lead4Ward program to ensure the alignment of the campus instructional programs to the standards expected in STAAR EOC exams, fill in instructional gaps, and accelerate learning for all students. Dr. Olivo was assisted by Diaka Melendez, Principal of Spring High

School, David Mason, Principal of Westfield High School, Adria Schur, Principal of Carl Wunsche Sr. High School, Jeanine Wilson, Program Administrator of the Virtual Learning Program, and Diana Kimberly, Principal of Spring Early College Academy.

E. Middle School Re-envisioning Update

Chief Lupita Hinojosa presented the Board with an update on the Middle School Listening Tour conducted in October and an update on Middle School #8 and Middle School #9. The presentation included a timeline for improving our middle school offerings which includes expanding our offering of specialty programs and strengthening our comprehensive, neighborhood programs. Middle School #8 will offer International Baccalaureate programming which aims to develop active learners and internationally minded young people. Middle School #9 will offer a rigorous curriculum taught through blended-learning instruction. It will also provide students with a small-learning environment strongly supported by one-to-one technology. Community-based leadership experiences will be offered.

V. Chief Financial Officer

A. Comprehensive Annual Financial Report for the Year Ended June 30, 2018 and the Independent Auditor's Report

Chief Ann Westbrook presented the Board with information regarding the Comprehensive Annual Financial Report (CAFR) for the Year Ended June 30, 2018. The CAFR is management's report of financial operations to the Board of Trustees, taxpayers, grantor agencies, employees, the Texas Education Agency (TEA), and other interested parties. The report provides an overview of the District's governmental activities, while detailed fund financial statements describe specific activities of each fund group used in accounting for the District's financial transactions.

Lupe Garcia, Audit Partner at Whitley Penn, presented the Independent Auditor's Report. The District received an unmodified opinion which is the highest level of opinion that can be given and is the highest level of assurance.

In compliance with Section 44.008 of the Texas Education Code, a copy of the approved Annual Audit Report shall be filed by the District within 150 days of the close of the fiscal year.

VI. Chief Human Resources Officer

A. Interlocal Agreement Between My Texas Direct and Spring Independent School District

Chief Deeone McKeithan presented the Board with information regarding an interlocal contract between My Texas Direct and Spring Independent School District for the purpose of providing workers' compensation medical benefits to injured workers by contracting directly with health care providers. Harmony Kmosko, Account Executive at York Risk Services Group, made a presentation detailing the proposed contract with My Texas Direct that will enhance the ability of the District to contract directly with health care providers. The agreement provides administration services directly and through its contractors for the direct contracting, formal and professional peer review, and credentialing activities designed to establish a provider panel that will work to improve the quality of health care benefits available to the injured workers. The My Texas Direct program also includes the services of a Medical Coordinator, a nurse whose role involves coordination with claims adjusters and medical providers, early case management, and communication with injured workers. These activities reduce external case management costs and facilitate the development of treatment plans that are understood and complied with by the injured workers.

VII. Chief Operations Officer

- A. Safety and Security Bid Package #1, First Guaranteed Maximum Price (GMP)
Chief Mark Miranda presented the Board with information regarding Safety and Security Bid Package #1, First Guaranteed Maximum Price (GMP). The first GMP covers safety and security updates for access control, intrusion alarms, and cameras at Wells Middle School in the amount of \$762,833.
- B. Chimera License Agreement
Chief Mark Miranda presented the Board with information regarding a contract between Chimera and Spring Independent School District in the amount of \$2,500. Chimera is a safety inspection software application that allows the Safety Department to conduct various safety inspections at campuses and input the data into a system that automatically generates correspondence to the campus administration as to the findings of the inspection.

VIII. Chief of School Leadership and Student Support Services

- A. AVID (Advanced Via Individual Determination) Annual Contract Renewal
Chief Lupita Hinojosa presented the Board with information regarding the AVID (Advanced Via Individual Determination) Annual Contract Renewal. AVID equips teachers and schools with what they need to help students succeed on a path to college and career success. To address this need, AVID has developed the AVID elective course. For one period a day, students receive additional academic, social, and emotional support that will help them succeed in their school's most rigorous courses. Teachers use AVID strategies to help students become more college and career ready. Schools implementing AVID for the 2018-2019 school year are Spring Early College Academy, Bammel Middle School, Dueitt Middle School, and Twin Creeks Middle School.
- B. Collaboration Agreement Between the University of Texas (UT) Health Science Center at Houston and Spring Independent School District
This item was pulled from the agenda and will be brought forward at a later date.
- C. Facility Use Agreement Between Lone Star College-Greenspoint Campus and Spring Independent School District
Chief Lupita Hinojosa presented the Board with information regarding a Facility Use Agreement between Lone Star College-Greenspoint Campus and Spring Independent School District. The agreement would allow 21st CCCLC Project S.A.F.E. to host adult education and literacy classes for parents during the 2018-2019 school year at the Lone Star College-Greenspoint Campus.
- D. Texas A&M Engineering Extension (TEEX) Service Memorandum of Understanding
Chief Lupita Hinojosa presented the Board with information regarding the Texas A&M Engineering Extension Service Memorandum of Understanding. Texas A&M Engineering Extension will provide an online cybersecurity course for all high school students in Spring ISD. This is a Certified Cybersecurity Awareness online training course. The overall incident management structure used in the course is based on the National Incident Management System (NIMS) and the National Response Framework (NRF), and is certified by the Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) Training and Exercise Integration Division. Students will have access to this course through the engineering pathway in the CTE program.

IX. Chief Financial Officer

A. 2018-2019 First Budget Review

Chief Ann Westbrook presented the Board with the 2018-2019 First Budget Review. In accordance with Board Policy CD(LOCAL), this review reflects amendments to the adopted budget. Section 44.006 of the Texas Education Code also mandates that public funds may not be expended in any manner other than as specified in the adopted budget, as properly amended.

B. Taxpayer Refunds

Chief Ann Westbrook presented the Board with a report consisting of refunds exceeding \$500.

C. Report of Purchasing Cooperative Purchases Exceeding \$50,000

Chief Ann Westbrook presented the Board with a report consisting of purchases exceeding \$50,000 that were made by the District through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
09/18/2018	Liberty Paper	Copy paper	\$111,720
10/01/2018	Frontline Placement Technologies	Training and license renewal for Language Proficiency Assessment Committees (LPACs)	\$94,000
10/01/2018	Blackboard, Inc.	Blackboard Mobile Communications App, K-12 Connect Service, web hosting, content management and technical support	\$118,349
10/01/2018	Dell Computer Corporation	Dell Chromebooks, Google Chrome Management Console license and YES Basic Charging Car**	\$999,271
10/05/2018	Edmentum, Inc.	Software license for Edmentum Math and Reading program	\$86,425
10/15/2018	Lead4ward, LLC	Professional development to provide teachers and leadership teams information where support is needed for the EOC testing areas.	\$79,610

* Blanket Purchase Order for anticipated annual spend.

**Bond Related Expenditures

D. Request for Proposal (RFP) # 19-008 – Glass Purchase and Installation Services

Chief Ann Westbrook presented the Board with information regarding Request for Proposal (RFP) # 19-008 – Glass Purchase and Installation Services. The Spring Independent School District requested competitive sealed proposals for the purpose of identifying vendors to provide Glass Purchase and Installation Services to support the needs of the District.

X. Closed Session

There was no closed session.

A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda

B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property

C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee

1. The Board will deliberate regarding the Superintendent's evaluation
2. The Board will deliberate on employees nominated for special recognition
3. The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract
4. The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses
5. The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, and final orders for employees on term and probationary contracts previously proposed for termination and/or nonrenewal

D. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices

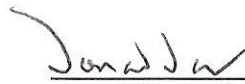
XI. Action on Closed Session Items

The Board held no closed session and took no action.

XII. Adjournment

On a motion by Trustee Davis, seconded by Trustee Bell, the Board unanimously adjourned the meeting at 11:26 PM.


Rhonda R. Newhouse, President


Donald Davis, Secretary